



## **Private Executive Office Suites in Williamson County, Brentwood, TN**

Chesapeake Business Centre is the office choice for the seasoned executive, the entrepreneur, and the start-up company who wants to make an impression.

We offer private furnished and unfurnished office suites and meeting rooms for every need, size, and budget. Our all-inclusive private executive office suite package works for you so you can build your business.

### **Our Office Package Includes:**

- Prestigious Business Address
- Furnished Or Unfurnished Private Executive Office Suites
- 24/7 Building Access
- Professional Receptionist
- Lobby For Guests
- Personalized Live Phone Service Using State-Of-The-Art VoIP Telephone System\*
- Mail Handling with USPS Postage For Mailouts\* and FedEx For Overnight Shipping Needs\*
- Secure High-Speed Internet and Wi-Fi
- Ability To Network To Our Printer With Color/B&W Copies, Faxing, Scanning Capabilities\*
- Conference Room Usage With Telephone Conferencing, Video Display Via HDMI, And Whiteboard Includes 4 hours of complimentary Conference Room Usage per Month\*
- Kitchen With Free Filtered Water & Free Hot Beverages
- Janitorial Service & Utilities
- Onsite Notary Service
- Shred Service
- Ample Free Parking Including Handicapped Parking

**\* Denotes An Additional Cost And/Or Condition Is Associated With The Service**



### **MARYLAND FARMS**

205 Powell Place | Brentwood, TN 37027  
615.369.0600 | 615.369.0601 (F)



### **COOL SPRINGS/WESTGATE COMMONS**

1616 Westgate Circle | Brentwood, TN 37027  
615.844.6200 | 615.844.6201 (F)

**\* CONTACT US TODAY FOR A LIMITED-TIME SPECIAL RATE: ACT NOW! \***



## **Virtual Service Plans in Williamson County, Brentwood, TN**

The business world and its technology are a constantly moving target and we are here to help you keep pace with a virtual service. Whether you are an individual or a team, we offer virtual service plans to boost your business with a prime business address, mail receipt, live phone answering and the use of our private conference rooms.

### **Virtual Service Packages We Offer:**

#### **Basic Plan, \$99.00/per month\*\***

- Prestigious Business Address
- Mail Receipt
- Mail Forwarding\*
- Conference Room Usage\*

#### **Receptionist Plan, \$149.00/per month\*\***

- Prestigious Business Address
- Mail Receipt
- Mail Forwarding\*
- Professional Receptionist
- Personalized Live Phone Service Using State-Of-The-Art VoIP Telephone System\*
- Conference Room Usage\*

#### **Premium Plan, \$199.00/per month\*\***

- Prestigious Business Address
- Mail Receipt
- Mail Forwarding\*
- Professional Receptionist
- Personalized Live Phone Service Using State-Of-The-Art VoIP Telephone System\*
- Conference Room Usage\* – Includes 4 Hours Usage per Month/Unused Hours Do Not Carry Over

#### **Premium Plus Plan, \$249.00/per month\*\***

- Prestigious Business Address
- Mail Receipt
- Mail Forwarding\*
- Professional Receptionist
- Personalized Live Phone Service Using State-Of-The-Art VoIP Telephone System\*
- Conference Room Usage\* – Includes 8 Hours Usage per Month/Unused Hours Do Not Carry Over

**\* Denotes an Additional Cost And/Or Condition is Associated with the Service**

**\*\* PLEASE NOTE: The listed pricings only covers the one company and individual that has signed a virtual service agreement with Chesapeake Business Centre. There is an automatic additional monthly fee of \$50.00 per company and individual(s) we receive mail for. Your clients are not to use our address to receive mail nor online as their own.**

- Live Phone Answering – up to 2 people are included then its \$25.00 per person per month that we answer incoming calls for. There is an additional \$20.00 monthly fee if auto-attendant is needed.
- Conference Room Scheduling Hours: Arrival at 8:00 a.m. with Departure by 4:00 p.m.
- Conference Room Pricing: 8 hours: \$299, 4 hours: \$189, Per Hour: \$49
- Conference Room Changes & Cancellation Policy: Written notification at least 2 business days (48 hrs.) in advance is required for all conference room(s), including scheduling changes and cancellations. Any changes or cancellations not made in writing at least 2 business days in advance will require full payment and/or deduction of (free) hours. This applies to Same Day bookings.